

COLCHESTER HAYWARD FIRE DEPARTMENT

MONTHLY OFFICERS MEETING

TO BE APPROVED AT NEXT MEETING

MONDAY March 6, 2017 1900 HOURS

EOC – 215 Halls Hill Rd

Called to order: 7:00 pm

Members Present: Chief Cox, DC Lee, Fire AC McKenna , EMS AC Steinmeyer, Cpt. Parson, Lt Barnes, Lt Clark, Lt Peeler, President Gordon, EMS Admin. Audrie Babineau

BOS – Rosemary Coyle, BOF Roberta Lepore

Absent: EMS Cpt. R. Guidice, Lt. Guidice

Approval of minutes: minutes from 2/6/17. Motioned to approve 2nd AC McKenna, seconded by DC Lee. Approved

Citizens Comments: question new bunk room – to be discussed under Officers' reports.

Budget Issues: Career / Staff Personnel – Budget – last qtr of 2016-17 budget, need to identify spending needs in EMS and Fire. Next yr proposed budget \$1,311,786 = +\$76,180. This made up of Fire Marshal salary & expenses, PPE replacements, fire equipment supplies, service contract increases, EMS software , telephone, vehicle maintenance, and possible replacement of 3 1988 Modine heaters.

BOF – Governor's budget impact: can't set mill rate until budget is set.

Training: Captains Reports: EMS Cpt. is on family leave. Lt Peeler is on light duty.

Applicant review board – needs to go through proper channel: training committee / chief / finance, but applicant must have background check, gear issued, and signed up training as needed. FF ID's must be issued. System currently only goes up to #639. J. Knapp to address

Health & Safety: overdue physical list is posted in both fire houses. Notices will be sent out.

EMS: Captain Guidice – absent – no report.

TRAINING: had Boston FD speaker on May Day; had M. Pinault w/ hazmat drill – very well attended / had water / ice rescue. Scheduled: 3/12 – live burn, RIT 3rd Tues, 3/16 hose line, 3/19 Fire Police round table, 3/23 – Life Stare. 3 FF I candidates in school. Next training committee meeting will review Cat.3 people.

On line training Target Solutions, being reviewed. Should be up 4/1 LIVE. Members can be assigned classes w/ completion dates, and there are division specific modules. Can take test multiple times till pass / stores certificates.

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Gayle Fushman
TOWN CLERK

Safety: no report

AC Steinmeyer: drill on avoiding Charts flags / proper way to fill them out / order etc.

Scheduling software due to go LIVE 4/1. May eliminate complexity of self scheduling.

EMS supply closet being re-vamped / re-organized / reset key fob access

State wide protocols – all members must be tested or could lose certification.

“CHFD Pulse” – newsletter should have 1st issue at Company meeting 3/9/17

PM / ALS update: met w/ Middlesex & Backus. Middlesex can't pick us up for Med Control. Backus can. We need to get Mobile Intensive Care unit designation, then primary service area license. Startup costs presented.

Fire: Captain Papp: live burns w/ mutual aid depts. set. 2nd set of gear issued to members working live burns.

Fire Police: Captain Jones – round table coming up. ? Could FP get ambulance when new one comes in?

Chief Officers:

Fire AC Chief McKenna: nothing more

EMS AC Steinmeyer - nothing more

DC Lee - : tanker / PPE gear dryer bids scheduled to open Dryer is NFPA compliant – will need help to remove current dryers / clean and paint area prior to new equipment arrival. New standard GEAR washing – 40', may replace gear washer next yr. (bearings starting to go)

Will be purchasing job shirts for EMS w/ ID clip on's.

Bunk room updates: men's' 5 beds now in old Cadet area, old bunk room now Women's 2 beds. Should improve response time. (Cadets may get a new room next to upstairs kitchenette – TBD)

PM on Ladder EOM April. To replace spotlights w/ LED

Chief: Ladder 128 had spotlights fixed, A528 right side mic cord fixed. Radio room monitors FOR DISPATCH & QV ONLY. NOT PERSONAL USE

President Gordon: 3/8 meeting to start at 6:30 – DINNER IS BEING DONATED

FM: American Red Cross blitz running a smoke detectors replacement campaign. Will be working w/ Colchester Commons & Westchester Village. North Woods has a program in house also.

R Peruta- EOC – need to replace radio batteries when low. Some batteries missing (Rescue, Ambu, some personal ones – all marked w/ apparatus assigned to). 3/22 CERT re-into meeting, 1st Sat siren tests.

Motion to adjourn: 8:20 pm Motion by AC McKenna, seconded by DC Lee